



**1. Purpose:** Space Coast Christian Co-op provides high quality academic tutoring to home schooled students, who must be registered as homeschoolers with the Brevard County Education Department, or through an umbrella school such as Christian Heritage Academy.

**2. Legal status:** Space Coast Christian Co-op, Inc. is non-profit corporation. We are a tutoring service, not a school. Each tutor is an independent contractor. The tutors may assign grades, but these are for the parent’s use only. *The parents, ultimately, are responsible for their own child’s education.*

**3. Use of church building:** We must remember that we are guests of First Baptist Church of Cocoa and our behavior should be reflective of the respect we have for this church home. Please no running in the halls, no food or drinks (except bottled water) in the halls and classrooms. We ask that students keep noise to a minimum in-between classes. Any student found defacing church property will result in disciplinary action and reparations. Students are not to enter areas of the church that are off-limits (where classes are not held and adults are not present).

**4. Admittance to Co-op:** Students must be no older than 18 years of age, and no younger than 10 years of age as of August 1st of the school year. *A parent or legal guardian is required to stay at Co-op with any student under the age of 12.* No students who have been expelled or dismissed from an educational institution (whether private or public) will be admitted as a student. We ask that students have age appropriate reading skills and be able to comfortably sit in a traditional classroom setting. **Volunteering is a requirement.** We have on-campus volunteer parent safety teams and we are not able to monitor students who leave campus.

**5. Dress Requirement:** Space Coast Christian Co-op asks that our students dress modestly and adhere to the following guidelines, so as to not be a distraction to other classmates:

- Guys – No tank tops or offensive graphics on T-shirts. No low-riding pants with undergarments visible.
- Girls – No tank tops, spaghetti straps, **open midriff shirts**, offensive graphics on T-shirts, low-cut tops. **Shorts must be middle-thigh length or longer** (in other words, no short-shorts). Dresses and skirts should be knee length.

**6. Discipline:** Space Coast Christian Co-op seeks to create a loving environment, where tutors, parents, and volunteers help to guide the students in making wise and safe choices. The following is the sequence of consequences that would be implemented if correction of a behavior or attitude is needed:

- a. First admonition – verbal warning to the student in private
- b. Second admonition – contact parents by phone or email
- c. Third admonition – schedule a conference with the parent, tutor, administration, and possibly the

pastor to resolve the conflict

*This is not intended to be implemented for every little infraction, but to address ongoing attitudes and behaviors that are disrupting the classroom, making it difficult for the tutor to teach and the students to learn.*

**SCCC has no tolerance for smoking, vaping or the use of drugs or alcohol. Any student found doing any of the above at co-op or a co-op function will be asked to leave the co-op permanently. Expelled students are not allowed to attend dances, prom or SCCC functions.**

Please read this Policy Agreement carefully. By signing this document, both parent and student(s), you understand that these are the policies held by Space Coast Christian Co-op, and that you will honor these policies in word and behavior while you

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Parent Signature

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Student Signature

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Student Signature

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Student Signature